## **Cancellation Policy**

While we recognize that life intrudes and plans change, in consideration of the time and energy instructors invest in preparing for classes, we adhere to the following cancellation policy:

<u>If Lemon Street Gallery must cance</u>l a class or workshop registrants will be notified immediately via email or phone and will receive a full refund.

If a class does not meet a minimum number of students, it may be canceled. A decision to cancel a class due to under enrollment will be made by Lemon Street Gallery in conjunction with the instructor.

In the case of registrant cancellation, Lemon Street Gallery will refund 50% of tuition unless otherwise indicated. Cancellations must be made no less than **a week in advance** for partial refund. Students may choose to be transferred to another class *if* a spot is available. Online transaction fees may not be refunded.

**One week or less** prior to class date, no refunds are available. This is to support the work our instructors do to prepare for the class