

## Kenosha ArtMarket RULES 2019

In order to ensure a safe, efficient, customer-friendly **ART MARKET**, we require your compliance with the following rules. ALL artist-vendors must apply every year by completing an application. Previous participation does not guarantee acceptance to the current year. Participation in one ArtMarket does not guarantee participation in all ArtMarkets. Although we love artists to do demos, and encourage them to do so within their space, only artists actually selling their own original artwork on site will be considered for ArtMarket vending, unless space allows for separate demo booths.

All participants will be juried by committee for approval to vend. Submit your application at least 14 days in advance of the date(s) you wish to participate. We will approve or decline your application within 3 days of receiving your application. Payment must accompany your application.

Kenosha ArtMarket partners include: Artworks/Pencillarium, Lemon Street Gallery & ArtSpace, Re:Vision Gallery, Union Park Tavern.

### Application Submittal

1. Apply using the Kenosha ArtMarket application only.
2. Vendors may lease two vending spaces, but these spaces must be adjoining.
3. Vendors must commit to the entire day. No leaving early, even if sold out.
4. Applications using any payment method may be mailed or delivered to:  
Kenosha ArtMarket, c/o Lemon Street Gallery, 4601 Sheridan Rd, Kenosha, WI 53140
5. Only those paying by credit card, may email their application, saved as a PDF to:  
KenoshaArtMarket@gmail.com
6. Vendors must apply, and pay booth fees, at least 14 days in advance of the date they wish to attend. There will be no refunds within 14 days of the dates you applied for except in an emergency, by written request. Bad weather is not an emergency.

### 2019 Operating Schedule

**Day:** 5 Sundays - The 3rd Sunday of the month.

**Dates:** June 15, July 20, August 17, September 21, October 19

**Time:** 10am to 2pm.

**Where:** Union Park, 7th Avenue and 46th Street.

**Set-up:** ALL booth spaces will be assigned by management. Set-up between 8am-9:45am - You must be completely set up before 10am.

**Take-down:** Pack up at 2pm, not before. Your artwork, tent, etc. must be off the grounds by 4pm.

**There will be a loading zone on 45th Street for vendors.** Set up: Please unload quickly, move your vehicle to a parking space at least one block away, walk back and set up. Take down: Pack up your artwork completely before retrieving your vehicle. Do not line up to load until your booth is packed up.

### BRING YOUR OWN 10x10 tent, table and chair.

1. Booth size shall be 10' wide x 15' deep.
2. The width represents the front area that is open to the public. Management reserves the right to increase booth size.
3. The back of the space may be used for merchandise and equipment storage.
4. Bring a standard, 10' x 10' tent with a canopy. We recommend an EZ-Up brand tent. Canopy must be secured with weights at all times. 25# on each corner is recommended.
5. Bring tables or mobile walls to display your artwork, and a chair if you want to sit. A rubber floor mat/rug will make standing on damp grass all day MUCH more comfortable!

### Fire Department Requirements

It is the responsibility of **ALL** vendors to be aware of, and follow any/all local Fire Department regulations and restrictions that pertain to them.

### **Vendor Conduct**

1. On Sunday morning, if a vendor will not make it to the market, call/text Beth, as early as possible, so the vendor layout can be adjusted.
2. A vendor may not leave the Market early, even if sold out, unless it's an emergency.
3. Smoking by vendors, their staff or market volunteers is not permitted anywhere on the ArtMarket grounds. Vendors who must smoke **MUST** stand across the street. Rule includes: cigars, cigarettes, pipes and electronic cigarettes.
4. Vendors are expected to behave in a courteous manner to other vendors, ArtMarket management and the public.
5. Annoying behavior, including unnecessary noise, will not be tolerated.
6. Vendors may not play music, unless it is live, un-amplified, singing or instrumental. Please be respectful if there is a scheduled play or reading going on.
7. Vendors may not bring their pets.
8. Restrooms are located inside Union Park Tavern and the art galleries. Volunteer booth-sitters may be available to you should you need to leave your booth for a few minutes.
9. Vendors are expected to cooperate with the ArtMarket management and obey all the rules. If there is a problem, please let ArtMarket staff know.

### **Parking— LEAVE CLOSE STREET PARKING FOR YOUR CUSTOMERS!**

Vendors **MAY NOT** park on either side of the streets or avenues surrounding Union Park. Park at least a block away, so customers have convenient parking.

### **Unloading and Loading**

A loading zone will be located along the north side of Union Park. Please bring your own cart. Unload completely, and move your vehicle to a parking space, before setting up your tent and table. Please move as quickly as possible.